

**Zoning Bylaw Working Group (ZBWG)**  
**October 3, 2018**  
**8:30 a.m. – 9:30 a.m.**  
**Arlington Town Hall, First Floor Conference Room**  
**MEETING SUMMARY**

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Attendees: Pamela Heidell, Charles Kalaskas, Jenny Raitt, Stephen Revilak, David Watson, Ralph Willmer, John Worden, Erin Zwirko

The Working Group began by discussing the stakeholder interviews. Erin announced a list of potential interviewees and indicated that she would send via email for any feedback. She had also previously provided a list of potential interview questions. The members of the Working Group who were present indicated that not all of the interview questions may be applicable to the interviewees.

The Working Group discussed that interviewees should include someone who recently completed the sign permitting process as their feedback is valuable. This information will be instructive to the process, rather than the regulations. The Working Group also discussed someone who might have installed a sign without a permit. Members of the Working Group thought that it would be important to provide an FAQ and/or the questions to the interviewee beforehand to focus the conversation.

The Working Group also discussed specific types of signs, including seasonal decoration, hospital signs, and large scale display of messages on residential properties. Erin indicated that she would bring those items up to the consultant for feedback.

Erin indicated that the community forum will be held on October 22 (Editor note: since moved to October 29 due to space issues). The members discussed that it would be important to have generic images in the presentation rather than Arlington-specific signage.

Next, the Working Group discussed two other ongoing initiatives: zoning for adult-use marijuana and revising existing multifamily zoning. The Marijuana Study Group is meeting on October 10 to discuss proposed amendments. Erin noted that the timeline is accelerated due to the date of Special Town Meeting on December 5, 2018, but it would ensure that a vote had been taken before the end of the moratorium. All information points that the Cannabis Control Commission would respect that vote although it might take several weeks for the Attorney General's office to approve any amendments. The Multifamily Zoning Working Group is also meeting to discuss amendments to the use in the higher density residential districts. The Zoning Bylaw Working Group discussed the need to include affordable units in new developments.

The Working Group discussed the meeting summary. Ralph made a motion to accept the meeting summary as amended, Steve seconded the motion. All present voted in favor.

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